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FEDERAL MINISTRY OF ENVIRONMENT
HYDROCARBON POLLUTION REMEDIATION PROJECT (HYPREP)
No 8 Ken Saro Wiwa,
Port Harcourt, Rivers State, Nigeria.

INVITATION FOR TENDERS FOR GOODS AND EXPRESSION OF INTEREST
(EOI)

1. BACKGROUND

As part of its commitment towards implementation of the recommendations of the United Nations Environment Programme (UNEP) Report, on Environmental Assessment of Ogoniland, the Hydrocarbon Pollution Remediation Project (HYPREP) of the Federal Ministry of Environment, wishes to procure the services of suitably qualified and experienced Contractors, Consultants and Service Providers for Procurement of Goods and Services under its 2026 Budget Year.

2. SCOPE

The projects to be undertaken are as summarized in the following tables:

2.1 CATEGORY A: Goods

S/N	LOT NO	PROJECT TITLE
1.	HYP/G/2026/01	Procurement of Office Furniture
2.	HYP/G/2026/02	Provision of Office Stationery
3.	HYP/G/2026/03	Procurement of Field Data Collection Tablet for Remediation Projects
4.	HYP/G/2026/04	Procurement of GIS Field Equipment/Tools
5.	HYP/G/2026/05	Procurement of Personal Protective Equipment
6.	HYP/G/2026/06	Procurement and Installation of Video Conference Equipment
7.	HYP/G/2026/07	Supply and Installation of Digital Solar Inverters for HYPREP Area Offices
8.	HYP/G/2026/08	Purchasing and equipping of 1 No Ambulance for Ogoni Specialist Hospital
9.	HYP/G/2026/09	Purchase of Still/Video Camera
10.	HYP/G/2026/10	Purchase of Photographic/Broadcasting Material
11.	HYP/G/2026/11	Procurement of Work Safety Material for SCAT

2.2 CATEGORY B: Consultancy and Non-Consultancy Services

S/N	LOT NO	PROJECT TITLE
1.	HYP/C/2026/01	Engagement of Consultant for Development and Maintenance of Software Application for Field Monitoring of Remediation Projects
2.	HYP/C/2026/02	Engagement of a Consultant for Survey and Registration of Land with Rivers State Government
3.	HYP/C/2026/03	Engagement of a Service Provider for Computer Basic Training for SS2 Student
4.	HYP/C/2026/04	Engagement of Service Providers for Additional Specialized Training in different Skill Areas (Oil and Gas Operational Skills)
5.	HYP/C/2026/05	Engagement of a Monitoring and Evaluation Consultant

6.	HYP/C/2026/06	Engagement of a Service Provider for Capacity Building on Transmission Lines and Substation Equipment Maintenance
7.	HYP/C/2026/07	Engagement of Professional Printers for the Project
8.	HYP/C/2026/08	Engagement of Consultant for Preliminary/Tier 1 & Tier 2 Assessment of Post UNEP Sites
9.	HYP/C/2026/09	Engagement of a Broker for the provision of Vehicle Insurance Services for HYPREP
10.	HYP/C/2026/10	Engagement of a Consultant for Environmental Impact Mitigation Monitoring
11.	HYP/C/2026/11	Engagement of Service Provider for Provision of Cleaning Services
12.	HYP/C/2026/12	Engagement of Service Provider for Provision of Civil Security Services for HYPREP Project Coordination Office

3. TENDER/ EXPRESSION OF INTEREST REQUIREMENTS

All submissions are to be attached with the underlisted documents:

- a) Company Data:
 - i) Company name
 - ii) Business address (not P.O. Box)
 - iii) Name and phone number (must be capable of receiving text messages) of primary contact person.
 - iv) Email address.
- b) Evidence of Incorporation/Registration issued by the Corporate Affairs Commission (CAC) including Form CO2, CO2.1 and Form CO7.
- c) Evidence of Current Income Tax Clearance Certificate for the last three (3) years valid till 31st December 2026.
- d) Evidence of current PENCOM Compliance Certificate valid till 31st December 2026.
- e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2026.
- f) Evidence of current Nigerian Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2026.
- g) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) not expiring before 31st December 2026 or valid certificate issued by BPP.
- h) Evidence of Firm's Current registration with relevant Regulatory, Professional Body(ies) such as Centre for Management Development, NITDA, OCTAN, Nigeria Security and Civil Defence Corps (NSCDC) etc.
- i) Company's audited accounts for the last three years (2023, 2024 & 2025).
- j) Evidence of experience in similar works/services.
- k) Evidence of financial capability to execute the project including reference letter from a licensed reputable commercial bank indicating willingness to provide credit facility for the execution of the project.
- l) Company profile with complete curriculum vitae of key professional staff to be deployed on the project, detailing their experience and expertise relevant to the assignment, current contact information (telephone and email address), and copies of academic qualifications, professional registration certificates and current practice licenses.
- m) Affidavit disclosing:
 - whether any officer of the relevant committees of HYPREP or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
 - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings.
 - attesting that all information presented in the bid are correct and authentic.
1. For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR and Sworn Affidavit are compulsory for each Joint Venture Partner); and
 2. All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company's/Firm's Letter Headed Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM Number), and E-mail Address. The Letter Headed Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the Company.

4.0 COLLECTION OF BIDDING DOCUMENTS

For Category A (Items 1 to 11), prospective Bidders are requested to collect Bidding Documents from the Office of the Head Procurement, Room 107/108, Hydrocarbon Pollution Remediation Project No. 8, Ken Saro wiwa Road, Port Harcourt, Rivers State, upon presentation of payment of non-refundable Tender fee of **N10,000.00 (Ten Thousand Naira)** only, per Lot, paid into the Remita E-Collection Account/TSA of HYPREP in any reputable Commercial Bank in Nigeria.

5.0 PREPARATION OF EXPRESSION OF INTEREST DOCUMENTS

For Category B, bidders are required to prepare two (2) hard copies and One (1) soft copy of the Expression of Interest Documents, with the required information/documents arranged in the order in which they appear in 3 above, with dividers to separate each section, and with each sheet duly signed and paginated.

All submissions must be in English language and signed by an official authorized by the Company/Firm.

6.0 SUBMISSION OF TENDER DOCUMENTS:

For category B, bidders are to submit two (2) hard copies of technical documents enclosed in a separate sealed envelope (clearly marked Original and Duplicate), while bidders for Category A are to submit two (2) hard copies of technical documents enclosed in a separate sealed envelopes (clearly marked Original and Duplicate), and Financial Bid documents in another envelope (marked Original and Duplicate). The two separate envelopes are to be enclosed in another sealed envelope clearly marked "Invitation to Tender stating the "Lot No" and Project Title, Company Name, and addressed to:

The Project Coordinator,
Hydrocarbon Pollution Remediation Project
No. 8, Ken Saro wiwa Road, Port Harcourt, (Formerly Stadium Road)
Rivers State.

Prequalification documents - Expression of Interest (EoI) – Category B documents are to be delivered by hand and deposited at the designated tender box(es) at the Conference Room of

the Hydrocarbon Pollution Remediation Project, No.8 Ken Saro Wiwa Road, Port Harcourt, Rivers State, not later than **12:00 noon of Wednesday 9th September 2026** while, documents for goods: Category A (Items 1 to 11) are to be submitted on or before **12.00 noon on Wednesday 23rd September 2026**.

Furthermore, each envelope should bear the same Name and address of the bidder on the reverse side. Bidders should ensure that they sign the Bid Submission Register as HYPREP will not be held liable for misplaced or inappropriate submission.

7.0 OPENING OF TECHNICAL BIDS

Expression of Interest (EoI) – Category B documents will be opened immediately after the deadline for submission at **12.00 noon on Wednesday 9th September 2026** at HYPREP Conference Hall, Ground Floor, No. 8, Ken Saro wiwa Road, Port Harcourt, Rivers State, while, only the technical bids of goods Category A Items (1 to 11) will be opened immediately after the deadline for submission at **12.00 noon on Wednesday 23rd September, 2026** in the Conference Room, Hydrocarbon Pollution Remediation Project (HYPREP) No. 8, Ken Saro wiwa Road, Port Harcourt, Rivers State.

All enquiries are to be directed to the Head (Procurement) through; Phone Number: ☐+2348148426448, Room 107/108, No. 8, Ken Saro wiwa Road, Port Harcourt, (Formally Stadium Road) Rivers State. or via the HYPREP's official e-mail provided at procurement@hyprep.org, hyprep.procurement@hyprep.gov.ng.

8.0 NOTE:

- HYPREP will not be liable for any failure or disqualification arising from the provision of incorrect or illegible information/documents;
- Note that documents/information must be arranged and submitted in the sequence/order as listed above;
- Documents submitted after the deadline for submission will be returned unopened;
- All costs related to the preparation and submission of document will be borne by Applicants;
- Shortlisted/Successful Prequalified bidders will be contacted later and issued instructions for collection of Requests for Proposals (RFPs);
- HYPREP is not bound to shortlist any Applicant and reserves the right to annul the procurement process at any time without incurring any liability in accordance with section 28 of the Public Procurement Act 2007;
- HYPREP shall verify any or all documents and claims made by Bidder and shall disqualify any Bidder whose claims are found to be false;
- This advertisement shall not be construed as a commitment on the part of HYPREP to issue a request for proposals and/or award of contract to any Bidder, nor shall it entitle any Bidder to make any claim of indemnity from HYPREP.

All clarifications and additional information sort by bidders will be posted on HYPREP website www.hyprep.gov.ng

Signed:

Project Coordinator,
Hydrocarbon Pollution Remediation Project (HYPREP).